

Notice of meeting and agenda

Corporate Policy and Strategy Committee

10.00am, Tuesday, 19 January 2016

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

Contact

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Corporate Policy and Strategy Committee of 1 December 2015 (circulated) – submitted for approval as a correct record.

5. Forward planning

- 5.1 Corporate Policy and Strategy Committee Key Decisions Forward Plan February to May 2016 (circulated)
- 5.2 Corporate Policy and Strategy Committee Rolling Actions Log (circulated)

6. Business Bulletin

- 6.1 Corporate Policy and Strategy Committee Business Bulletin 19 January 2016 (circulated)

7. Executive decisions

- 7.1 Domestic Abuse Service Re-design: Developing a Coordinated Community Response – report by the Chief Social Work Officer (circulated)
- 7.2 Consultation on Draft Order to Amend the Scottish Public Services Ombudsman Act 2002 – Complaints Review Committee – report by the Chief Social Work Officer (circulated)
- 7.3 The Royal Edinburgh Military Tattoo – Australia and New Zealand Tour – report by the Chief Executive (circulated)

8. Routine decisions

If any

9. Motions

If any

Carol Campbell

Head of Legal and Risk

Committee Members

Councillors Burns (Convener), Howat (Vice-Convener), Burgess, Child, Edie, Godzik, Ricky Henderson, Hinds, Lewis, Main, Mowat, Rankin, Rose, Ross and Rust.

Information about the Corporate Policy and Strategy Committee

The Corporate Policy and Strategy consists of 15 Councillors and is appointed by the City of Edinburgh Council. The Corporate Policy and Strategy Committee usually meets every four weeks.

The Corporate Policy and Strategy Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Louise Williamson, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4264, e-mail louise.p.williamson@edinburgh.gov.uk .

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Corporate Policy and Strategy Committee

10.00 am, Tuesday, 1 December 2015

Present

Councillors Burns (Convener), Howat (Vice-Convener), Barrie (substituting for Councillor Rankin), Child, Edie, Godzik, Ricky Henderson, Hinds, Main, Mowat, Rose and Rust.

1. Minute

Decision

To approve the minute of the Corporate Policy and Strategy Committee of 3 November 2015 as a correct record.

2. Corporate Policy and Strategy Committee Key Decisions Forward Plan January to April 2016

The Corporate Policy and Strategy Committee Key Decisions Forward Plan for January to April 2016 was presented.

Decision

To note the Key Decisions Forward Plan for January to April 2016.

(Reference – Key Decisions Forward Plan January to April 2016, submitted.)

3. Corporate Policy and Strategy Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

- 1) To agree to close the following actions:
 - Action 6 – Edinburgh’s Multi Agency Sexual Exploitation Policy
 - Action 13 – Smoke Free Policy.
- 2) To provide completion dates for the following actions:
 - Action 8 – Sustainable Edinburgh 2020 Annual report 2014-15
 - Action 10 – Policies – Assurance Statement.

- 3) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

4. Corporate Performance Framework – Performance to September 2015

The Council had approved a revised Corporate Performance Framework aligned to political, partnership and operational outcomes.

A six month update on performance against corporate performance measures and targets for all the Council strategic outcomes described in the Council Business Plan 2015-18 was provided.

Decision

To note the Council performance for the period to September 2015 on delivery of outcomes reported via the Corporate Business Insight Dashboard.

(References – Act of Council No 12 of 24 October 2013; report by the Deputy Chief Executive, submitted.)

5. E-cigarettes (Vapourisers) – Update on Health Considerations

The Committee had approved the Council's Smoke Free Policy and requested an update on developments in relation to evidence on the health risks from the inhalation of e-cigarettes as it related to the Policy.

An update was provided which indicated that there was still a lack of data on the long term health effects of the use of e-cigarettes and for public health and at the moment there were no material developments in relation to evidence on the health risks from the inhalation of e-cigarettes.

Decision

- 1) To note the update on health considerations for e-cigarettes (vapourisers) as it related to the Smoke Free Policy.
- 2) To note that any material changes which developed, such as Scottish or UK Government advice or significant public health research findings, would be reported to Committee, together with any implications for the Smoke Free Policy.
- 3) To note that an annual report on the policy would be provided by the end of 2016 which should explicitly highlight any developments on e-cigarettes with regard to additional evidence on health issues.

(References – Corporate Policy and Strategy Committee, 1 September 2015 (item 5); report by the Deputy Chief Executive, submitted.)

6 Workplace Policy on Alcohol, Drug and Substance Misuse

Details were provided on the outcome of a review which had been undertaken on the Workplace Policy on Alcohol, Drug and Substance Misuse, which highlighted the consequences for employees who did not seek help or took drugs and alcohol in the workplace.

Decision

- 1) To approve the revised and updated Procedure.

- 2) To note the report by the Deputy Chief Executive.
- 3) To agree that a further report be submitted to the Committee with possible additional guidance for managers on the recording and onward reporting of policy breaches.

(References –Policy and Strategy Committee 9 August 2011 (item 3); report by the Deputy Chief Executive, submitted.)

7. Filming in Edinburgh

Details were provided on the introduction of a scheme that would enable filmmakers filming in Edinburgh to apply for a “notice of no objection”.

Decision

- 1) To note the potential for changes in Council policies relating to traffic management in Edinburgh to impact upon the delivery of the Film Charter and agree that, where practical, Film Edinburgh should be consulted on proposals of this nature to determine any negative impacts on filming in Edinburgh.
- 2) To approve in principle the introduction of a “notice of no objection” scheme wherein filmmakers would be able to apply for a non-contractual notice stating that the Council had no objection to them filming on the street provided the Code of Practice for filming in Edinburgh was adhered to. Authority to endorse the notices would be delegated to the Director of City Strategy and Economy.
- 3) To note that appropriate adjustments would be made during the current review of the Scheme of Delegation to Officers.
- 4) To note the proposed development of a film and television studio complex at Old Pentland in the Midlothian local authority area.

(Reference – report by the Executive Director, City Strategy and Economy, submitted.)

8. Addressing Sexual Exploitation and Human Trafficking

Details were provided on the guidance on child sexual exploitation and Edinburgh’s multi-agency support protocol for victims of human trafficking (children and adults).

Decision

- 1) To approve the guidance on addressing child sexual exploitation as detailed in Appendix 1 to the report by the Chief Social Work Officer.
- 2) To approve the multi-agency support protocol for victims of human trafficking (children and families) as detailed in Appendix 2 to the report.
- 3) To note that associated action plans to address sexual exploitation of children and adults were being developed and their progress monitored as part of ongoing improvement activity.
- 4) To note that associated training and publicity plans were being developed.

(Reference – report by the Chief Social Work Officer, submitted.)

Declaration of Interests

Councillor Edie declared a financial interest as Chair of the Care Inspectorate and left the meeting during the Committee's consideration of the above item.

9. Edinburgh, the Lothians and Scottish Borders Multi-Agency Public Protection Arrangements – Annual Report 2014-15

The annual report for Edinburgh, the Lothians and Scottish Borders Multi-Agency Public Protection Arrangements (MAPPA) 2014/15 was presented. Details were provided on the roles and responsibilities of partner agencies, achievements in developing practice, strategic overview arrangements and statistical information for managing the risk posed by registered sex offenders and restricted patients.

Decision

To note the annual report as detailed in Appendix 1 to the report by the Chief Social Work Officer.

(Reference – report by the Chief Social Work Officer, submitted)

Declaration of Interests

Councillor Edie declared a financial interest as Chair of the Care Inspectorate and left the meeting during the Committee's consideration of the above item.

10. Committee Report Process – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report which detailed the proposed actions to make efficiencies to the committee report process to this Committee to review the volume of reports considered, in particular those by the Finance and Resources Committee and to review the Committee Terms of Reference to re-balance the workload of each Committee.

Decision

To note the intention to report back early in the New Year on improved business processes, including adjustments to the Officer Scheme of Delegation and the Political Management Arrangements.

(References – Governance, Risk and Best Value Committee 19 October 2015 (item 8); referral report from the Governance, Risk and Best Value Committee, submitted)

11. Common Good Asset Register – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report on the costs and timescales involved in updating the register of Common Good Assets, including a definition of Common Good and the Council's responsibilities concerning such assets, to this Committee for consideration.

Decision

- 1) To instruct officers to update the Common Good Asset Register. A strand of this work was to explore innovative ways of involving higher education establishments, historical societies and other community groups.
- 2) To agree that the Leader of the Council write to COSLA suggesting that Common Good be put on the agenda for a future meeting, in order that local authorities could establish a uniform position on Common Good.
- 3) To refer the costs involved in carrying out such an exercise to the Council budget meeting on 21 January 2016.
- 4) To agree that officers be instructed to continue to explore innovative ways of involving higher education establishments, historical societies and other community groups as part of the work.

(References – Governance, Risk and Best Value Committee 12 November 2015 (item 4); referral report from the Governance, Risk and Best Value Committee, submitted)

Corporate Policy and Strategy Committee February to May 2016

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Coalition pledges and Council outcomes
1.	Corporate Debt Policy Annual Report	23 February 2016		Executive Director of Resources Lead officer: Fraser Rowson, Principal Accountant – Corporate Accounts fraser.rowson@edinburgh.gov.uk	CO24-26
2.	Citywide Review of Council-Owned Sports Facilities and Services - Key Findings and Recommendations - Progress Report	23 February 2016		Executive Director of Resources Lead officer: Stephanie–Anne Harris, Strategic Development Manager stephanie-anne.harris@edinburgh.gov.uk	CO24-26
3.	Avoidance of Bullying and Harassment Policy - Review	23 February 2016		Executive Director of Resources Lead officer: Stewart Cassie, Employee Relations Officer stewart.cassie@edinburgh.gov.uk	CO 24-26

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Coalition pledges and Council outcomes
4.	Health and Social Care Strategic Commissioning	23 February 2016		Chief Officer, Edinburgh Integration Joint Board Lead officer: Wendy Dale, Strategic Commissioning Manager wendy.dale@edinburgh.gov.uk	CO24-26
5.	Welfare Reform	23 February 2016		Executive Director of Resources Lead officer: Sheila Haig, Acting Council Income Manager sheila.haig@edinburgh.gov.uk	CO24-26
6.	Workplace Policy on Alcohol, Drug and Substance Misuse - Progress Report	23 February 2016		Executive Director of Resources Lead officer: Stewart Cassie, Employee Relations Officer stewart.cassie@edinburgh.gov.uk	CO24-26
7.	Spend to Save: External Funding Initiative and Smart Cities	23 February 2015		Executive Director, City Strategy and Economy Lead officer: Elaine Ballantyne, Head of External Relations and Investor Support elaine.ballantyne@edinburgh.gov.uk	CO24-26
8.	Edible Edinburgh - A Sustainable Food City'	23 February 2015		Executive Director of Resources Lead officer: Marianne Paget, Policy Officer marianne.paget@edinburgh.gov.uk	CO24-26

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Coalition pledges and Council outcomes
9.	Policy Assurance	23 February 2016		Chief Officer, Edinburgh Integration Joint Board Lead officer: Douglas Stephen, Procedures & Records Manager douglas.stephen@edinburgh.gov.uk	CO24-26
10.	NFLA Membership	12 April 2016		Chief Executive Lead officer: Andy Nichol, Strategic Business Manager andy.nicholl@edinburgh.gov.uk	CO24-26
11.	Progress Report: Citywide Review of Council-owned Sports Facilities and Services: Key Findings and Recommendations	12 April 2016		Executive Director of Resources Lead officer: Joanne Lennon, Business and Performance Manager joanne.lennon@edinburgh.gov.uk	CO24-26
12.	Resource Use Policy	12 April 2016		Chief Executive Lead officer: Kirsty-Louise Campbell, Strategy and Governance Manager kirstylouise.campbell@edinburgh.gov.uk	CO24-26

Item	Key decisions	Expected date of decision	Wards affected	Director and lead officer	Coalition pledges and Council outcomes
13.	Festivals - First Annual Health Check	12 April 2016		Executive Director of City Strategy and Economy Lead officer: Lynne Halfpenny, Director of Culture lynne.halfpenny@edinburgh.gov.uk	CO24-26
14.	Welfare Reform	17 May 2016		Executive Director of Resources Lead officer: Sheila Haig, Acting Council Income Manager sheila.haig@edinburgh.gov.uk	CO24-26

Corporate Policy and Strategy Committee

19 January 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns (Agenda for 6 November 2012)	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Deputy Chief Executive and Acting Director of Services for Communities	Spring 2016 or earlier if appropriate		The Craighouse planning permission conditions require the developer to carry out landscaping works in the woodland areas within 12 months of the start of site development. The Council must be satisfied with these works prior to the developers transferring ownership to the Council. A report will then

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							Be forthcoming to look at longer term options for the ownership and management of the woodland.
2	22.01.13	Welfare Reform - Further Update	To ask the Director to provide members with update briefings on a regular basis.	Deputy Chief Executive	Ongoing		Bi monthly updates to the Committee. Changed to quarterly reports on 30 September 2014.
3	30.09.14	Corporate Debt Policy - Annual Update	To note the intention to present to Council an updated policy, incorporating a number of minor changes to the level of late-payment fees and relevant responsible officers, as part of a wider governance update later in the year.	Deputy Chief Executive	February 2016		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
4	12.05.15	Follow-up Report 2014 Edinburgh People Survey	To request that regular reports are made to the relevant Committees on each of the areas of concern detailing improvements and that the Transport and Environment Committee considers how street cleanliness can be measured because current measures show a static or improving situation whilst the survey shows growing dissatisfaction with the cleanliness of streets.	Deputy Chief Executive	Ongoing		The draft 2015 survey has been issued for consultation. Following an initial overview report to this Committee, specific reports will be submitted to the Executive committees. The one for the Transport and Environment Committee will address the issue of street cleanliness measurement.
5	12.05.15	Physical Activity for Health Pledge	To note that an update on progress will be presented to this Committee in May 2016.	Director of Health and Social Care	May 2016		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
6	09.06.15 Minute of 9 June 2015 (items 6 and 16) 01.09.15	Safecall CEC 114 - Update Report on Management Action B Report	<p>1) To note the report by the Chief Executive and to accept all the recommendations in Appendix 2 and that progress on their implementation be reported to the Education, Children and Families Committee.</p> <p>2) To recognise that no further disciplinary action would be instigated in relation to these matters until all relevant information was available.</p> <p>3) To agree that a further report</p>	Chief Executive	Ongoing		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			would thereafter be considered by Committee advising of any further management action.				
7	09.06.15	Sustainable Edinburgh 2020 Annual Report 2014-15	To acknowledge the work programme for SE2020 for the coming year 2015/16, and add a request to the Edinburgh Sustainable Development Partnership that a clear Action Plan setting out aims, objectives, targets, timescales and responsibilities from the present to 2020 be developed and presented as soon as possible.	Deputy Chief Executive	Autumn 2016		The Partnership's 2015/16 Action Plan can be found HERE . Future updates will be reported to Committee, in tandem with the development of the new Community Plan.
8	04.08.15	Bullying and Harassment at Work Policy	To agree to a review of the policy 6 months after implementation.	Deputy Chief Executive	Spring 2016		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
9	04.08.15	Policies - Assurance Statement	To note that a further report on wider Council policies would be submitted to Committee in due course.	Deputy Chief Executive	Ongoing		Policies are reviewed on an ongoing basis. Policies Assurance Statements are produced when there are little or no changes proposed to a policy.
10	04.08.15	Common Good Assets Register	<p>1) To note that further reports would be brought to Committee</p> <p>a) once Scottish Ministers' guidance about common good registers had been issued; and</p> <p>b) to consider the implications arising from compliance with the Land Registration (Scotland) Act 2012.</p>	Acting Director of Services for Communities	2016		<p>Scottish Ministers guidance is not expected until summer 2016.</p> <p>Reports to Committee will not be able to be submitted until Q3 2016 earliest. Consequently, completion of the register itself will not take place until sometime 2017.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.				See also referral from the Governance, Risk and Best Value Committee on today's agenda
11	04.08.15	Eurocities AGM and Conference	To note that further information on the benefits of attendance would be provided after the event.	Executive Director, City Strategy and Economy	19 January 2016	19 January 2016	Recommended for closure. Feedback from the event is set out in the Business Bulletin at item 6.1 on the agenda for this meeting.
12	29.09.15	Citywide Review of Council-owned Sports Facilities and Services - Key Findings and Recommendations	To request a progress report within six months, including a timeline for a phased changeover.	Deputy Chief Executive	March 2016		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
13	29.09.15	Update on Proposal for a New Meadowbank - Improved Funding Package	<p>1) To note from the report by the Deputy Chief Executive the potential to sell Council land at Meadowbank to the Housing Revenue Account in order to build new Council housing, which as well as generating a capital receipt would provide an ongoing revenue stream from Council rents.</p> <p>To therefore agree that this option should be fully explored as a priority and the conclusions reported back as part of the forthcoming report to the Finance & Resources Committee.</p> <p>2) To request an update report at the next Gateway stage to this Committee.</p>	Deputy Chief Executive	14 January 2016 (Finance and Resources Committee)		
				Deputy Chief Executive	14 January 2016 (Finance & Resources Committee)		
					Not specified		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
14	29.09.15	Managing Customer Contact in a Fair and Positive Way - Annual Review	To agree to receive an annual update.	Deputy Chief Executive	Ongoing		
15	29.09.15	Public Bodies Climate Change Duties Report 2014-15	To note the omission from the Council's Climate Change Duties Report of any carbon reduction projects and therefore request an update report on these projects once they were devised.	Deputy Chief Executive	Not specified		
16	29.09.15	Energy for Edinburgh	To note that the ESCO business plan would be brought to the Corporate Policy and Strategy Committee within three cycles at the latest.	Executive Director, City Strategy and Economy	January 2016		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17	03.11.15	Carbon, Climate & Sustainability Policies - Assurance Statement	To agree to update the Fair Trade and Resource Use Policy for Committee consideration within 12 months	Deputy Chief Executive	November 2016		
18	03.11.15	ICT Acceptable Use Policy - Annual Review	To note that the next review should be undertaken with a view to reporting to Committee in November 2016	Deputy Chief Executive	November 2016		
19	03.11.15	Festivals and Events Core Programme 2016 Etc	To note that a corporate response to <i>Thundering Hooves2.0, A Ten Year Strategy to Sustain the Success of Edinburgh's Festivals</i> , was in preparation and would be reported to the Culture and Sport Committee and this Committee, in due course	Deputy Chief Executive	Ongoing		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
20	03.11.15	Sustainable Energy Action Plan	To note that an annual performance report on the SEAP would be presented in March 2016	Executive Director, City Strategy and Economy	March 2016		
21	03.11.15	World Creative Economy Summit - Shanghai	To note that further information on the benefits of attendance would be provided after the event	Executive Director, City Strategy and Economy	Not specified		
22	01.12.15	E-cigarettes (Vapourisers) - Update on Health Considerations	1) To note that any material changes which developed, such as Scottish or UK Government advice or significant public health research findings, would be reported to Committee, together with any implications for the Smoke Free Policy.	Deputy Chief Executive	Not specified		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) To note that an annual report on the policy would be provided by the end of 2016 which should explicitly highlight any developments on e-cigarettes with regard to additional evidence on health issues.	Deputy Chief Executive	End 2016		
23	01.12.15	Workplace Policy on Alcohol, Drug and Substance Misuse	To agree that a further report be submitted to the Committee with possible additional guidance for managers on the recording and onward reporting of policy breaches.	Deputy Chief Executive	Not specified		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
24	01.12.15	Committee Report Process - referral from the Governance, Risk and Best Value Committee	To note the intention to report back early in the New Year on improved business processes, including adjustments to the Officer Scheme of Delegation and the Political Management Arrangements.	Deputy Chief Executive	Early 2016		

Corporate Policy and Strategy Committee

10.00am, Tuesday 19 January 2016

Dean of Guild Courtroom, City Chambers, High Street, Edinburgh

Corporate Policy and Strategy Committee

Convener:	Members:	Contact:
<p>Councillor Andrew Burns</p>  <p>Vice Convener: Councillor Sandy Howat</p> 	<p>Councillors: Burns (Convener), Howat (Vice Convener), Burgess, Child, , Edie, Godzik, Ricky Henderson, Hinds, Lewis, Mowat, Main, Rankin, Rose, Ross, Rust</p>	<p>Kirsty-Louise Campbell Governance Manager Tel: 0131 529 3654</p>

Recent news	Background
<p><u>Conference / Civic Visit</u></p> <p>The Lord Provost, attended various events during a Cultural and Trade mission to the United Arab Emirates during 9-14 November 2015:</p> <ul style="list-style-type: none"> • Abu Dhabi Science Festival • Sharjah International Book Fair • Heriot-Watt Dubai campus 	<p>Contact: Alison Coburn</p>

- Etihad Airways Innovation Centre

Purpose of attendance: Edinburgh's connections with the Gulf States have grown since my first visit as Lord Provost in 2012. The most significant of these new connections are the direct flights launched by Qatar Airways and Etihad Airways from Doha and Abu Dhabi to Edinburgh.

To build on this success I travelled to the UAE to meet with senior figures as well as attend the opening of the Abu Dhabi Science Festival, which is organised by the Edinburgh International Science Festival.

Key areas that were particularly useful: It was useful to gain a deeper understanding of the role of culture within the UAE. I visited the Sharjah International Book Fair which is now the third largest in the world. I was told about various initiatives to encourage reading within Sharjah including the distribution of free books to every household in the emirate.

I also had a follow-up meeting with the Sheikh Rashid bin Humaid Al Nuaimi, Chairman of Ajman Municipality and Planning. I first met him during my visit to Ajman, March 2015.

I visited the Heriot-Watt University Dubai campus and met with the head of the campus, Prof. Ammar Kaka. It was interesting to hear about the growth of the facility which is now the largest foreign campus in Dubai with 4,000 students. They are celebrating their 10th anniversary this year and I was able to present awards and certificates.

I was invited by Edinburgh firm Thomas & Adamson to visit their office in Abu Dhabi. During the visit I was invited to present their regional manager Zander Muego with a long service award. Zander is from Edinburgh and joined Thomas & Adamson from Tynecastle High School 16 years ago. It was great to hear about the company's success in the region.

Zander was with me when I was shown around the Etihad Airways Innovation Centre. Thomas and Adamson were involved in the construction of the centre which showcases the latest innovations from the customer focused airline.

I opened the Abu Dhabi Science Festival alongside Sheikh Nahyan bin Mubarak Al Nahyan the Minister for Culture, Youth, and Social Development. I met Sheikh Nahyan bin Mubarak Al Nahyan during a previous visit and joining him for a tour of the

science festival which was extremely high profile and interesting.

Finally, I met with H.E. Hoda Ibrahim Al Khamis Kanoo the founder of the Abu Dhabi Music and Arts Foundation. I've now met Mrs Kanoo a number of times and we discussed further cultural links between Edinburgh and Abu Dhabi.

The presence of an officer from Economic Development helped to explore potential economic ties. Also, the Director of the Edinburgh International Science Festival, Dr Simon Gage, was present for the majority of these meetings. He was in a position to discuss potential cultural collaborations which will strengthen Edinburgh/UAE links.

The high-profile visit was well reported within the local press and on social media. It has helped to form a relationship between Edinburgh and the UAE which if not unique is extremely rare. The relationship started in 2012 and this visit both confirmed and deepened the connections between the UAE's capital Abu Dhabi as well as the Emirates of Ajman, Sharjah and Dubai. With financial contributions coming from third parties the visit was good value for money for the City of Edinburgh Council.

Benefits of attendance for the Council, including relevance to key Council priorities and Pledges: The visit to Abu Dhabi provided a good opportunity to meet with senior UAE figures. This helped to further raise Edinburgh's profile within the UAE and will help to attract additional visitors and investment. An officer from Economic Development also joined the visit in order to help transform the new civic connection into economic benefits.

The UAE is an important source of investment into the UK. Raising Edinburgh's profile will attract additional investment, which in turn will create jobs in the city.

EUROCITIES Annual Meeting and Conference 2015: Malmo/Copenhagen - Councillor Frank Ross

The EUROCITIES AGM is the key annual decision-making and networking event of the Association, of which Edinburgh has been a member since 1991. EUROCITIES is the influential network of major European cities, bringing together the local governments of over 130 of Europe's largest cities.

Contact: [Alison Coburn](#)

The overall theme of the annual conference was “Living cities – sustainable growth and quality of life”. This included the EUROCITIES Awards focused on four themes: urban mobility, air quality, employment and attracting investment to cities.

The event was attended by over 400 representatives of city authorities from across Europe.

Purpose of attending: To represent the Council at the annual general meeting and conference of the EUROCITIES association.

Eurocities Awards ceremony: accepted trophy on behalf of the city for the winning *Edinburgh in Bloom* initiative. The *Edinburgh Guarantee* was also successful in reaching the shortlist. Both projects were showcased in films screened during the event, securing high visibility for the city and the Council.

Attended the EUROCITIES Executive Committee meeting to present Edinburgh’s bid to host the EUROCITIES 2017 annual conference. Although Ljubljana was selected, our application received extremely positive feedback with strong encouragement from Committee member cities to bid again to host the EUROCITIES 2018 conference.

Spoke on the round table panel sharing European cities’ experiences of securing local economic development and investment, including innovative funding methods.

Contributed to the political debate on cities and refugees, discussing with city leaders from around Europe the issues and challenges confronting our cities; Participated in the private political session when city mayors discussed the role of cities in global climate actions just weeks ahead of the COP 21 negotiations in Paris.

At AGM voted in the elections for the President, Vice-President and executive committee members of the association and approved the EUROCITIES work programme for 2016.

Key areas that were particularly useful: Milan’s Eurocities Awards winning integrated mobility sharing programme. It has reduced traffic in the city centre by nearly 30% and reinvested congestion charge revenues into public transport and the reuse of public spaces as cultural and creative pedestrian areas.

A thought-provoking presentation from the keynote speaker, Philipp Rode, Director of LSE cities. Key points included:

- European model of compact, connected and coordinated cities, with urban growth built around mass public transport, creates cities that are economically dynamic, accessible and sustainable with higher quality of life and lower emissions;
- phenomenon of 're-urbanisation' with evidence of a 'return to the city' and greater growth in the core of cities;
- correlation between urbanisation and national economic prosperity: key role of cities in generating growth
- even though cities occupy just 0.5% of the world's surface, they are home to over 50% of the world's population and generate 80% of global GDP.

The renewal of Copenhagen's Vesterbro meatpacking district into a vibrant district encompassing food companies, market, creative industries, restaurants and former Øksnehallen cattle station. Latter has been converted into an impressive conference & exhibition hall venue used during the EUROCITIES conference.

Copenhagen's international recognition as a pioneering sustainable city with impressive cycling infrastructure and ambitious green goals.

Benefits of attendance for the Council, including relevance to key Council priorities and Pledges:

Raised the international profile of the city; promoted Edinburgh expertise, including showcasing the winning Edinburgh in Bloom and shortlisted Edinburgh Guarantee projects at the EUROCITIES Awards ceremony with press/social media coverage. This has generated interest in Edinburgh's good practices – eg the City of Kiel is intending to transfer the Edinburgh Guarantee concept to their city.

Met with peers in other European cities, exchanged experiences/ know-how, connected with partner cities and prospective EU bid partners for future EU bid development and collaborative projects.

Gained new insights and learning about good practices in service delivery and city development in European cities (eg urban renewal, sustainability and mobility initiatives).

Renewed contacts, gained updates on EUROCITIES activities and strengthened working relations with the organisation.

Informed development of a refreshed plan for Council engagement within the network aimed at further harnessing opportunities from membership, raising Edinburgh's international competitive profile alongside other large European cities.

World Creative Economy Summit, Shanghai – 7 – 10 November 2015

Attended by Councillor Richard Lewis

Purpose of attending

As Festival and Events Champion and Convener of Culture and Sport, I was invited by the Glorious Sun School of Business and Management of Donghua University and the Economy Committee of Shanghai Creative Industry Association to attend this summit. I gave an introductory speech, followed by a keynote speech, entitled *Creative Edinburgh: Festival City*, to showcase Edinburgh's cultural and creative industries to an audience of around 300 local and international delegates.

Attendance at the Summit provided an opportunity to network with Shanghai's senior arts administrator, senior members of Donghua University, emerging creative industry leaders and entrepreneurs, and to hear how culture has contributed to Shanghai's rapid growth in GDP in recent years.

Key Areas

The principal drivers for attendance were:

- opportunity to profile Edinburgh's cultural and creative industries success on an international stage at a high profile summit
- opportunity to have one to one meetings with the leading Shanghai arts administrator, the Artistic Director of the Center for China Shanghai International Arts Festival, creative industry entrepreneurs and summit delegates.
- opportunity to build on existing links between Edinburgh and Shanghai, and explore possible partnerships and cultural exchanges.

Contact: [Alison Coburn](#)

Benefits of attendance for the Council, including key Council Priorities and Pledges

The summit provided the opportunity to showcase and share innovative approaches to cultural planning and cultural sector engagement, and the impact and use of new technology to enhance the tourist offer.

Delegates and speakers explored how the Chinese creative industries are embracing new technology to support economic growth. It also provided an insight into China's new 5 year plan and the way in which creative industries support its economy .

On the second day of the summit, I was able to visit the creative industry park in Shanghai. After a tour of the Human Digital Technology company, which uses 3D technology to personalise the design of clothes for individual customers, I met with the Company's Chief Executive, Mack Xin. There was also an opportunity to meet the senior official of Nanxiang province and discuss the potential of a creative industry network between Edinburgh and Shanghai , the establishment of a cultural office in Nanxiang for the development of business opportunities and to act as a business gateway for Edinburgh companies and cultural organisations.

Following a visit to the oldest library in Shanghai, I had a separate meeting with Liu Wengo, Artistic Director of the Shanghai International Arts Festival, with whom I discussed opportunities to bring the very best of Chinese culture to Edinburgh and how Edinburgh's cultural practitioners might exhibit or perform in Shanghai.

The insights and possible partnerships have been shared with Marketing Edinburgh, City Strategy and Economy, Festivals Edinburgh and Edinburgh Airport.

Forthcoming activities:

Corporate Policy and Strategy Committee

10.00am Tuesday 19 January 2016

Domestic abuse service redesign: developing a coordinated community response

Item number	7.1
Report number	
Executive/routine	
Wards	All

Executive Summary

This report outlines a plan to reshape domestic abuse services in Edinburgh. It includes the proposed Project Initiation Document to support the establishment of the redesign. This will include a city-wide review of all statutory agencies, commissioned services and grant provision.

Michelle Miller

Chief Social Work Officer

Contact: Michelle Miller, Chief Social Work Officer

E-mail: michelle.miller@edinburgh.gov.uk | Tel: 0131 553 8520

Domestic abuse service redesign: developing a coordinated community response

1. Recommendations

- 1.1 It is recommended that the Corporate Policy and Strategy Committee:
 - 1.1.1 notes the content of the report
 - 1.1.2 approves the establishment of a Project Board to govern the redesign of domestic abuse services for women and children in Edinburgh
 - 1.1.3 approves the proposals within the Project Implementation Document.

2. Background

- 2.1 Last year in Edinburgh there were around 5,500 police call outs related to domestic abuse. A third of the concern forms passed to Social Care Direct were due to domestic abuse, and on a single day, it was identified in over 50% of child protection registrations. It was the highest single reason given for homelessness of women aged 18-59. Domestic abuse is costly, in both human and financial terms. Coordination is necessary given the large number of specialist and universal services providing support to those affected. It is also essential, given limited and reducing resources, to ensure the efficient use of funding and best outcomes for people.
- 2.2 The City of Edinburgh Council, public sector partners and service providers have implemented significant improvements to the response to domestic abuse in the last five years, including the domestic abuse court and multi-agency risk assessment conferences. However, all domestic abuse services funded by the City of Edinburgh Council are facing efficiency savings. There is also widespread recognition that the current service delivery is fragmented, with overlaps and gaps. These challenges provide an opportunity to review services and develop a more efficient and co-ordinated community based response, which improves outcomes for families affected by domestic abuse.
- 2.3 In August 2015, the Council's Corporate Leadership Team agreed to a comprehensive review of domestic abuse services in Edinburgh. This will be a city-wide review of all statutory agencies, commissioned services and grant provision.
- 2.4 The aim of the review is to develop a more coordinated community response to domestic abuse and to implement the principles outlined in the multi-agency domestic

abuse policy, which was agreed by the Edinburgh Partnership and the City of Edinburgh Council in 2013.

3. Main report

- 3.1 The City of Edinburgh Council currently provides funding to 8 different domestic abuse service providers via 16 funding streams, the total cost of which in 2015/16 is just under £1.7 million. The Council's expectation is that these costs will reduce to just under £1.4 million by 2017/18. Services are also supported by a range of external funding streams, primarily the Scottish Government's Violence Against Women Fund, which ends in April 2016. A summary of current funding is set out at Appendix 1.
- 3.2 Together with commissioned services, the City of Edinburgh Council also supports provision through a range of grants from Health and Social Care, Children and Families and Services for Communities. Current services include refuge, practical and emotional support to women and children, behaviour change programmes for perpetrators and specialist support for black and minority ethnic women and women with complex needs.
- 3.3 Both statutory and specialist responses are essential, and provision needs to include a range of options. However, there is no clear pathway to assist the journey of a woman who has experienced domestic abuse from identification to timely, effective support, which is co-ordinated and proportionate to the risk and need identified. Service redesign would provide:
- development of a pathway from identified need to service provision
 - proportionate support at the right time, particularly for those families in crisis and those who fail to meet the threshold for child or adult protection
 - less duplication and complexity of provision and professionals
 - implementation of shared principles and ethos across services
 - a focus on prevention and early intervention
 - clearer funding streams and outcomes framework
 - increased partnership working to prevent working in silos
 - improved outcomes and reduced costs
 - greater co-operation between services
 - greater co-operation with specialist services, including those providing support with substance misuse and mental health.
- 3.4 The Project Implementation Document at Appendix 2 outlines the:
- definition, scope, interfaces and deliverables of the project
 - project governance
 - communication and project plan

- business case.

4. Measures of success

- 4.1 The commissioning of services to a specification agreed through collaborative consultation with service providers, service users and relevant stakeholders within agreed resources and timescales.

5. Financial impact

- 5.1 The work to reshape existing domestic abuse services will be carried out by existing staff resources at no additional cost.
- 5.2 The aim of this work is to identify a sustainable way forward for the future of domestic abuse services. Any service redesign will be take place within agreed current budgets, including future efficiency savings.
- 5.3 Any proposals for future budget changes will be subject to further reports.

6. Risk, policy, compliance and governance impact

- 6.1 There is a risk of challenge to the renewal of the contracts, which have not been previously tendered, as the documentation has no formal provision for extension. Such challenge could come from providers interested in delivering a similar range of services. However, this should be minimal as there are proposals and timescales in place for developing new services.
- 6.2 There is a small risk that some current providers may not wish to renew contracts. As these will be on similar terms as previous contracts, the risk is considered to be low. If necessary, this risk could be mitigated by increasing other contracts to cover any terminations.
- 6.3 The risks of not implementing the recommendations are that the Council and its partners will not meet the requirements of Gender Duty legislation. The gender equality duty should be applied to all policies, programmes and services.
- 6.4 Any loss of service will have an impact on public agencies and their capacity to respond to need and risk.

7. Equalities impact

- 7.1 An Equalities and Rights Impact Assessment (ERIA) was completed for the Homelessness Prevention Commissioning Plan. A further assessment will be required in respect to the proposals for domestic abuse services.

- 7.2 The re-commissioning of domestic abuse services for women either experiencing or at risk of domestic abuse will have a positive impact in that women will receive to help to access safe temporary accommodation, find or retain a home, gain independent living skills and address the negative mental and physical health impacts of domestic abuse.
- 7.3 If current services are decommissioned, there is a potentially negative impact on service users. However, they would be properly supported to either find alternative provision or to make the transition to new commissioned services. This would impact across all protected characteristics.
- 7.4 The specific services detailed in this report are for women and their children only. Other services are available for men suffering from or fleeing domestic abuse, including the Male Domestic Abuse Support Service.

8. Sustainability impact

- 8.1 The proposals in this report will help achieve a sustainable Edinburgh and will impact positively on local communities and businesses. The services will also have a positive impact on social cohesion and inclusion, and promote personal wellbeing through the reduction in domestic abuse, the prevention of homelessness and the enhancement of independent living skills.
- 8.2 The impacts of this report have been considered in relation to the three elements of the Climate Change (Scotland) Act 2009 Public Bodies Duties and the outcomes are summarised below. Relevant Council sustainable development policies have been taken into account.

9. Consultation and engagement

- 9.1 A service provider consultation group will be established in January 2016 and will meet bi-monthly to review the progress of the project. Further development of domestic abuse services in Edinburgh will be carried out in consultation with service users and professionals. This will gather views regarding current services and the design of future provision.

10. Background reading/external references

- 10.1 [Coordinated Community Response Model](#)
- 10.2 [Edinburgh's Multi-agency Domestic Abuse Policy](#)
- 10.3 [Equally Safe: Scotland's strategy for preventing and eradicating violence against women and girls](#)

Michelle Miller

Chief Social Worker Officer

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11. Links

Coalition pledges	<p>P1 – Increase support for vulnerable children, including help for families so that fewer go into care</p> <p>P12 – Work with health, police and third sector agencies to expand existing and effective drug and alcohol treatment programmes</p> <p>P32 – Develop and strengthen local community links with the police</p> <p>P34 – Work with police on an anti-social behaviour unit to target persistent offenders</p>
Council outcomes	<p>CO1 - Our children have the best start in life, are able to make and sustain relationships and are ready to succeed</p> <p>CO5 - Our children and young people are safe from harm or fear of harm, and do not harm others within their communities</p> <p>CO10 - Improved health and reduced inequalities</p> <p>CO11 - Preventative and personalised support in place</p> <p>CO15 - The public are protected</p> <p>CO21 - Safe – Residents, visitors and businesses feel that Edinburgh is a safe city</p> <p>CO26 - The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives</p>

Single Outcome Agreement

SO1 - Edinburgh's citizens experience improved health and well being and reduced inequalities in health

SO 2 - Edinburgh's children and young people enjoy their childhood and fulfil their potential

SO 3 - Edinburgh's communities are safer and have improved physical and social fabric

SO 4 – Edinburgh’s communities are safer and have improved physical and social fabric

Appendices

Appendix 1: Summary of funding 2015/6

Appendix 2: Project Implementation Document

Appendix 1: Summary of funding 2015/16

Service	Service Description
Edinburgh Women's Aid – Shared Refuge	Refuge for women and children fleeing domestic abuse – 19 spaces in shared accommodation.
Edinburgh Women's Aid – 24 Hour Refuge	Refuge for women and children fleeing domestic violence – 8 individual places.
Edinburgh Women's Aid – Visiting Support	Housing support and advice for women, children and young people who have experienced domestic abuse. The service helps resettle service users into their own home.
Edinburgh Women's Aid – Children's Service	Provides support for children who are affected by domestic abuse
Edinburgh Women's Aid – Outreach Service	Provides outreach support for victims of domestic abuse
Edinburgh Domestic Abuse Court Support Service	The domestic abuse court support and advocacy service
Edinburgh's Rape and Crisis Centre	Provide emotional and practical information and advocacy to women, girls aged 12 and above and trans-genders who have experienced sexual violence at anytime of their life.
Saheliya – Visiting Support	The service offers a variety of housing related advice and support to black and minority ethnic women with mental health problems.
Saheliya – FGM and forced marriage work	Working with women and young women survivors of FGM and forced marriage; to reduce the prevalence of young women being forcibly married or mutilated; increasing access to therapeutic services, knowledge of law and human rights and responsibilities, supporting them to make decisions about their own lives.

Shakti – Refuge	Refuge for black/minority ethnic women, children and young people fleeing domestic abuse from partners/husbands, ex partners and other family members.
Shakti – Visiting Support	Provide support, advocacy and information to black/minority ethnic women, children and young people fleeing domestic abuse from partners/husbands, ex partners and other family members within a household. Shakti also helps service users to resettle into their own homes.
Shakti – Children’s Service	Support for black/minority ethnic children who have been affected by domestic abuse.
Safer Families Edinburgh	Council-run – work with men who abuse to stop their behaviour. Women's service – offers support to women whose partners are abusive.
Keymoves – Cranston St hostel	Women only hostel
Link Up	Centre for women who experience mental health problems
TOTAL FUNDING PROVIDED	£1,674,531.00
Children and Families	£416, 800.00
Health and Social Care	£255, 049.00
Services for Communities	£1,002,682.00

Domestic Abuse Service Redesign

Project Initiation Document: developing a coordinated community response to domestic abuse

Background

This Project Initiation Document (PID) has been produced to capture and record the basic information needed to direct and manage the development of a coordinated community response to domestic abuse.

In August 2015, the Council's Corporate Leadership Team agreed to a comprehensive review of domestic abuse services in Edinburgh. This will be a city-wide review of all statutory agencies, commissioned services and grant provision.

The City of Edinburgh Council has established several plans to help consider what advice, support and care services are available to the citizens of Edinburgh. Outcomes for domestic abuse are indirectly included in all of the following:

- the City Housing Strategy 2012-2017 sets out the housing outcomes the Council will work towards
- the Homelessness Prevention Commissioning Plan works towards preventing people becoming homeless wherever possible and minimising the time people are homeless
- the Commissioning Plan for Adult Social Care covers services provided by the Council and those purchased from the voluntary and private sectors; it sets out the context for the delivery of adult social care
- the Commissioning Plan for Children and Families covers services provided by the Council and those purchased from the voluntary and private sectors.

The majority of funding for specialist services comes from a combination of the City of Edinburgh Council and the Scottish Government Violence Against Women fund, both of which are coming under increasing pressure. All domestic abuse services funded by the Council are facing efficiency savings. There is widespread recognition that the current service delivery is fragmented, with overlaps and gaps. These challenges provide an opportunity to review domestic abuse services and develop a more efficient and co-ordinated community-based response, which improves outcomes for families affected by domestic abuse.

There are a number of initiatives currently underway to develop the service response to domestic abuse.

- The Domestic Abuse work stream within the Homelessness Prevention Commissioning Plan. This includes piloting new ways of delivering visiting housing support and temporary accommodation. The pilot started in November 2015 and will run for 18-24 months
- The development of a multi-agency Domestic Abuse Local Action Group in Southwest Edinburgh, which screens domestic abuse incidents and aims to intervene early by allocating cases to domestic abuse trained workers in various services.
- The city-wide roll out of the domestic abuse court, advocacy services and associated multi-agency meetings for high risk victims and perpetrators.
- The development of service pathways to engage with perpetrators by Safer Families Edinburgh, Caledonian Edinburgh and the implementation of Safe and Together.

- Edinburgh’s involvement in the development of commissioning guidelines along with Scottish Women’s Aid, COSLA and the Scottish Government.

This review of domestic abuse services will take account of and learn from this existing service landscape. It may lead to awarding new contracts to align with these initiatives and collaborative ways of working, or may produce alternative routes to market.

Project Definition

1. Project Objectives

The project aims to develop a clear pathway from an identified domestic abuse incident to service provision based on risk and need. Any review will align with the existing pilot in Housing, which started in November 2015 and will run for 18-24 months. It provides the opportunity to try innovative new ways of working to co-ordinate service pathways, processes and resources.

The project aims to:

- review and understand current service provision, both statutory and voluntary sector
- develop and refine new models of working, including learning from the existing pilots and service developments
- based on the learning from the pilot, review and where necessary re-design service specifications and develop detailed proposals for tendering (or re-procurement) of future services

The project aims to develop services which include:

- greater cooperation and less duplication of services and professionals (LEAN services)
- implementation of shared principles, assessments and ethos across services
- a focus on prevention and early intervention
- proportionate support at the right time, particularly including families in crisis and those who fail to meet the threshold for child or adult protection
- improved services and reduced costs

The review and pilot will also consider how new pathways can also meet the needs of women who experience other forms of violence; including sexual assaults, forced marriage, honour based violence and female genital mutilation.

2. Scope and Exclusions

The project will be required to take into account the Council’s reorganisation and proposed changes to localities, as well as the service landscape within Police Scotland and NHS Lothian.

The services within the review will include:

Health and Social Care

Edinburgh Women's Aid EDDACS Service

Edinburgh's Rape Crisis Centre

Saheliya - FGM and forced marriage work

Link Up

Children and Families

Edinburgh Women's Aid – Visiting support

Edinburgh Women's Aid EDDACS Service

Edinburgh's Rape Crisis Centre

Shakti – Visiting

Safer Families Edinburgh (internal Council service)

Services included in the current Housing pilot are listed below. These have already been reviewed and new service specifications have been developed.

Services for Communities

Edinburgh Women's Aid – Shared refuge

Edinburgh Women's Aid – 24 hour refuge

Edinburgh Women's Aid – Visiting support

Saheliya – Visiting support

Shakti – Refuge

Shakti – Visiting support

Keymoves – Cranston St hostel

3. Deliverables

- A quantitative and qualitative review, which will form the substance of a report to committee on subsequent procurement options.
- A report on the findings of the review, with recommendations for future service design.
- Progress reports to senior management as appropriate.
- Procurement of new services resulting from the experience of the pilot.
- The alignment of contracts across all service areas by November 2017.

4. Interfaces and Dependencies

Ongoing interfaces:

- Staff in all service areas
- Neighbourhoods (including revised localities as necessary)
- Staff in commissioned services
- Service users
- Elected members
- Commercial and Procurement Services

As required:

- Legal services
- Corporate Communications

Governance and Resourcing

The Project Board will report to the Council's Corporate Leadership Team through the Chief Social Work Officer. Reports will be provided as required to the Corporate Policy and Strategy Committee.

Project Role	Resource(s)
CLT Sponsor	Michelle Miller, Head of Public Protection and Chief Social Work Officer

Project Executive (SRO)	Alistair Gaw, Head of Children's Services
Project Board Members	Donny Scott, Service Manager Family and Community Support Phil Watt, Acting Commissioning Project Manager, Services for Communities Graeme Mollon, Re-ablement and Recovery Manager, Health and Social Care Pauline McKinnon, Pathways Manager, Health and Social Care David Maguire, Principal Officer Engagement and Involvement, Children and Families Lynette Robertson, Category Manager, Corporate Governance
Project manager	Anna Mitchell, Domestic Abuse Lead Officer
Change Manager / Senior User	Kirsten Adamson, Planning and Commissioning Manager, Children and Families
Accountant	N/A – role to be met by Project Manager
HR	Commissioned services will flag impacts on their staff as part of the review. If Council staff are impacted by recommendations, this will be raised with the appropriate Service Manager
Project assurance	Role to be undertaken by Domestic Abuse Service Providers' Group – remit to be agreed
Business analyst	N/A – role to be met by Project Manager

The membership and remit / responsibility of the project board and project team will be as follows:

Group (Frequency)	Membership	Remit / Responsibility
Project Board (Six weekly)	Anna Mitchell (Chair) Donny Scott Phil Watt Graeme Mollon Pauline McKinnon David Maguire Lynette Robertson	<ul style="list-style-type: none"> • Overall responsibility for the project • Responsible for commitment of resources • Monitoring and control of progress • Problem referral • Decision-making • Project assurance • Sign off completion at each stage • Formal closure, etc. • Escalation point

Project Team
(As required)

Anna Mitchell
Kirsten Adamson

- Day-to-day management
 - Planning, monitoring and control
 - Reporting progress
 - Management of team, contracts, and links with work-streams
-

Stakeholders, Communication and Change Management

Both a communications and an implementation plan encompassing consultation and engagement opportunities, feedback, briefings and informing of decisions will be prepared to support this project.

Key groups for whom specific engagement will be required are:

- Service users and families
- Elected Members
- Violence Against Women Partnership
- Child Protection Committee
- Adult Protection Committee
- Offender Management Committee
- Drug and Alcohol Partnership
- Total Craigroyston
- Children and Families Practice Teams
- Children and Families Prevention Teams
- Edinburgh Partnership Executive and Board
- Neighbourhood Partnerships
- Equality and Rights Networks
- EVOC
- Total Neighbourhood
- Gender-based violence lead for NHS Lothian
- Police Scotland and Domestic Abuse Investigation Unit
- Housing Teams
- Community Safety Teams
- Other key stakeholders

The implementation plan will ensure that throughout the project, these groups are well informed of progress made and are aware of the opportunities available to participate in the review of the pilot. The communications plan will inform all relevant stakeholders of the start of the pilot, the changes that are expected from them and the foyer approach to service provision.

The providers within the scope of the project can expect:

- the review to be open and transparent
- feedback from service staff and service users to be sought, taken into account and responded to
- clear communications throughout the pilot
- clear communications regarding the outcome of the review, the procurement approach and the timetable
- regular meetings between service providers and commissioning team

Service users can expect:

- to be consulted on the effectiveness of the service being piloted
- to be able to contribute to the review and see that decision making takes their views into account

Project Plan

Work streams / Key Activities	Milestone Date
Review contracts	December 2015
Score grant applications	December 2015
Reports to be submitted to:	
Council Leadership Group	December 2015
Corporate Policy and Strategy Committee	January 2016
Establish service providers group	January 2016
Consult stakeholders	Before and during pilot period
Pilot new ways of working	End by November 2017
Review and reflect on learning from pilot	End by November 2017
Consider routes to market	End by November 2017

Project Risks and Assumptions

Risks associated with this project are:

- Requirement for additional budget reductions leads to withdrawal of providers or service reductions that threaten the viability of the pilot

Assumptions associated with this project are that:

- there continues to be demand for domestic abuse services
- commissioned services involved in the pilot continue to wish to deliver these services throughout the period of the pilot and beyond
- there are no further savings required from services during the pilot period

Last year in Edinburgh, there were around 5,500 police call outs related to domestic abuse. A third of the concern forms passed to Social Care Direct were due to domestic abuse and on a single day it, was identified in over 50% of child protection registrations. It was the highest single reason given for homelessness of women aged 18-59. This complex cross-cutting issue impacts on those who work with offenders, parents, children, young people, substance misuse, mental health, housing, community safety and public protection. Domestic abuse is costly, in both human and financial terms. Research has estimated that the cost of domestic abuse to the Scottish public purse is £2.3 billion per year. The costs are high, principally because opportunities for early intervention and prevention are routinely missed, leading to more expensive interventions later.

This review will aim to develop a response to domestic abuse which is:

Efficient

The project will put initiatives in place to make it easier for staff across a range of professions to deal effectively with families affected by domestic abuse in a joined up way, using more efficient, quicker decision making processes. It will align with the existing service landscape and reduce duplication and costly 'start-stop' responses from multiple agencies.

Locality-based

The response will be locality-based, serve the identified needs of the community and make use of existing local resources.

Preventative

Processes will aim to intervene early and to provide a proportionate response to prevent further abuse.

Effective

These initiatives will result in improved outcomes for families affected by domestic abuse, reduced failure demand, lessen the need for crisis interventions and enhanced staff satisfaction. It will develop a clear and appropriate pathway for identified needs.

The business case for this project is derived from its contribution to achieving the following:

Coalition pledges

P1 Increase support for vulnerable children, including help for families so that fewer go into care.

P43 Invest in healthy living and fitness advice for those most in need.

City of Edinburgh Council outcomes

CO1 Our children have the best start in life, are able to make and sustain relationships and are ready to succeed

CO5 Our children and young people are safe from harm or fear of harm, and do not harm others within their communities

CO10 Improved health and reduced inequalities

CO11 Preventative and personalised support in place

CO15 The public is protected

CO21 Safe – residents, visitors and businesses feel that Edinburgh is a safe city

CO26 The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives

Edinburgh's Community Plan Strategic Outcomes

Edinburgh's citizens experience improved health and wellbeing, with reduced inequalities in health

Edinburgh's children and young people enjoy their childhood and fulfil their potential

Edinburgh's communities are safer and have improved physical and social fabric

Edinburgh's Operational Plans and Policies

Edinburgh's Adult Protection Committee Improvement Plan

Edinburgh's Anti-social behaviour strategy

Edinburgh's City Housing Strategy

Edinburgh's Multi-agency Domestic Abuse Police

Edinburgh's Multi-agency Forced Marriage Policy

Edinburgh Partnership's Community Plan and Neighbourhood

Edinburgh's Public Protection Strategy

Integrated plan for Children and Young People

Lothian Mental Health and Wellbeing Strategy

NHS Lothian Gender Based Violence Strategy

Annual Police Plan 2015/16: to improve safety and wellbeing of people, places and communities in Scotland. Priority: that violence, disorder and anti-social behaviour are reduced – protect our communities by increasing protection of violent crime, domestic abuse and hate crime offenders.

Priority: Protecting people at risk of harm

Police Operational Plans

Impact Assessments

Information relating to equalities and rights will be gathered throughout the review and pilot.

Corporate Policy and Strategy Committee

10am, Tuesday, 19 January 2016

Consultation on Draft Order to Amend the Scottish Public Services Ombudsman Act 2002 – Complaints Review Committee

Item number 7.2
Report number
Executive/routine
Wards

Executive summary

The consultation seeks views on the draft Order, which will amend the Scottish Public Services Ombudsman Act 2002 in order to allow the Scottish Public Services Ombudsman (SPSO) to investigate complaints in relation to the substance of social work decisions.

The consultation seeks views on the proposal to remove the Complaints Review Committee stage entirely, and extend the powers of the SPSO to allow them to investigate complaints relating to social work, including the professional judgement of social work practitioners and managers.

The draft Order also allows the sharing of information between the SPSO and the Care Inspectorate, and between the SPSO and Scottish Social Services Council (SSSC). This is to allow the SPSO to share information regarding a care service or member of staff with the appropriate regulatory body, as part of their investigation.

The deadline of submission for responses to the consultation was 14 December 2015.

Links

Coalition pledges

Council outcomes CO10, CO11, CO23, CO24, CO25

Single Outcome Agreement SO2, SO3

Consultation on Draft Order to Amend the Scottish Public Services Ombudsman Act 2002 – Complaints Review Committee

Recommendations

- 1.1 The committee is asked consider the consultation response – attached as Appendix 1, which was submitted by the required deadline as an officer draft, with the caveat that elected members may wish to amend this at Committee, and if so, a revised response will be submitted in January.
- 1.2 The Committee is asked to note that if approved, the changes described within the draft Order are expected to come into force on **1 October 2016**.

Background

- 2.1 In response to the [Crerar Review](#), Scottish Ministers established a number of working groups to consider the findings. The [Sinclair Report](#), published in July 2008, proposed the simplification of existing public service complaint handling procedures, including recommendations specific to social work services. This included a recommendation that the role currently performed by local authority Complaint Review Committees (CRC) should be transferred to the Scottish Public Services Ombudsman (SPSO). The draft order makes the legislative changes necessary to allow the SPSO to take on the role currently undertaken by local authorities' Complaints Review Committees.
- 2.2 The Order (The Public Services Reform (Social Work Complaints Procedure) (Scotland) Order 2016), if passed by Parliament, will enable the SPSO to exercise functions for the social work complaints procedure in the same way they do for complaints relating to health services. The draft Order also allows the sharing of information between the SPSO and the Care Inspectorate, and between the SPSO and Scottish Social Services Council (SSSC).
- 2.3 Complaints about social work services currently progress through a four-stage process:
 1. Informal problem-solving stage (Frontline Resolution)
 2. Investigation by specially-designated staff
 3. Referral to Complaints Review Committee
 4. SPSO consideration (currently limited to consideration of whether there has been maladministration, rather than any consideration of the merits of the decision).

- 2.4 Complaints Review Committees represent the 3rd stage in the social work complaints procedure and are a requirement laid out in Directions and Guidance issued by Ministers in 1996. The role of the CRC is to examine objectively and independently the facts of a complaint. Whilst the CRC can express disagreement with policies, priorities and resources, it only has the power to make a recommendation to the appropriate local authority committee. It is the that committee, which takes a final decision on the complaint.

Main report

- 3.1 In summary, the draft Order contains provisions the following provisions.
- Extending the remit of the SPSO to enable them to consider complaints made about social work that are not solely about maladministration, but enable the SPSO to consider the professional judgment of social work staff.
 - Repealing the existing requirements on local authorities to create a social work complaints procedure. One effect of this repeal is that the SPSO will be able to use its existing functions to create a 2 stage model complaint handling procedure for social work complaints, and that local authorities will be obliged to adopt a procedure, which complies with that model. This brings SPSO functions in relation to social work into line with those for health and for other local authority services.
 - Allowing the sharing of information between SPSO, Care Inspectorate and the Scottish Social Service Council (SSSC), where relevant to their regulatory functions. The SPSO, Care Inspectorate and SSSC will remain subject to Data Protection legislation, and will treat any information shared between them in accordance with the Data Protection Act 1998.
- 3.2 The SPSO may currently reach clinical judgements in relation to complaints regarding NHS services. If legislation provided the same remit in relation to social work cases, the SPSO would be able to investigate the merits of decisions taken by social workers in exercise of their professional judgement.
- 3.3 When the SPSO takes on the 3rd stage of the complaints procedure, it will have the same powers to recommend to local authorities that decisions be reconsidered. Should a local authority not comply with the recommendation of the SPSO, the Ombudsman may lay in Parliament a special report on that case.
- 3.4 The Scottish Government has made a commitment to the Scottish Parliamentary Corporate Body (SPCB) that the SPSO will be fully resourced for the changes made by the draft Order.
- 3.5 It is anticipated that local authorities will benefit from the changes, as an administrative burden (in the form of CRCs) will be removed from them. The resources currently required to manage the CRC process, specifically the level of administration and senior manager involvement associated with convening and holding CRCs, will represent a significant reduction of dedicated officer time.

- 3.6 Edinburgh has experienced some problems maintaining membership of CRCs, which has led to difficulties and delays in convening committees when requested. This is coupled with the limited availability of senior managers and professional advisors required to attend CRCs in order to present cases on behalf of the Council, and professional advisors to provide guidance and clarification to CRC panel members, where required.
- 3.7 Until the Order is enacted, it will remain a requirement for local authorities to continue to hold Complaint Review Committees.
- 3.8 The draft response at Appendix 1 supports the proposals in the draft Order, with a particular caveat surrounding the need for the SPSO to have access to independent professional social work advice as part of any investigation.

Measures of success

- 4.1 Currently the CRC is required to make recommendations within 56 days of the date the complainant requested it. The local authority then has a further 42 days from the date of the CRC decision to agree actions and notify the complainant in writing of the decision. This can substantially lengthen the process for the complainant, especially when also taking into account the 20 working days given to local authorities to investigate the initial complaint. As a result, the complaints review stage can be lengthy and some service users have criticised CRCs as time consuming, frustrating and not user focused.
- 4.2 Currently the SPSO is not able to consider decisions made by the local authority in the exercise of its social work functions under the Social Work (Scotland) 1968 Act, except where there is a complaint regarding maladministration.
- 4.3 It is hoped the change will help to harmonise the complaints system, promoting greater consistency across health, social care and other local authority services. The draft order will give the SPSO the power to specify the procedures that local authorities should adopt for complaints in relation to social work through their model complaints handling procedure.
- 4.4 A standardised complaint system/process would make the link between outcomes and improvements more consistent across the Council and NHS Lothian.
- 4.5 The impact for social work services would be that the SPSO would have the authority to question professional decisions made by social work and make recommendations for change. This will require additional professional resources for the SPSO.
- 4.6 Transferring this stage of the complaints process will place a greater burden on the SPSO to receive, investigate and respond to complaints timeously. The success of this proposed model will depend on several key factors.

- Additional resources to the SPSO to undertake the function.
- The SPSO to adopt a standard in relation to timescales for responses to ensure complaints are dealt with as quickly as possible, reflecting the principles set out in the SPSO's own Model Complaint Handling Procedure.

Financial impact

- 5.1 There are no financial implications arising from this report.
- 5.2 Once implemented, the Council will see a considerable reduction in resources currently associated with the administration, coordination and planning of CRCs. The transfer of stage 3 to the SPSO will also see a considerable reduction in time required from senior managers within social work services, currently presenting cases and acting as professional advisors to the CRC.

Risk, policy, compliance and governance impact

- 6.1 Transfer of the 3rd stage of the complaints process to the SPSO will place a greater emphasis on the need for stage 2 complaint investigations to be prioritised within the relevant service areas to ensure the findings, conclusions and recommendations are robust, accurate and subject to the appropriate quality controls.
- 6.2 Governance and compliance related to the administration of statutory social work complaints are the responsibility of the Chief Social Work Officer, with operational oversight held by the Social Work Advice and Complaints Service.

Equalities impact

- 7.1 There are no direct equalities impact arising from this report.

Sustainability impact

- 8.1 There are no sustainability implications arising from this report.

Consultation and engagement

- 9.1 The outcome of the consultation will have significant implications for the Council and its customers. Participation in the consultation will provide the Council with the opportunity to influence this outcome.

- 9.2 Council officials have facilitated discussions with the independent members of the Edinburgh Complaints Review Committee, who will be making their own submission to the Scottish Government.

Background reading/external references

Report of the Independent Review of Regulation, Audit, Inspection and Complaints Handling of Public Services in Scotland, September 2007: [Crerar Review](#):

Fit for purpose, Complaints System Action Group - REPORT TO MINISTERS, 18 July 2008: [Sinclair Report](#) :

Model Complaints Handling Guidance, 2011: <http://www.spsso.org.uk/media-centre/news-releases/model-complaints-handling-guidance-published>:

Michelle Miller

Chief Social Work Officer

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Links

Coalition pledges

Council outcomes	CO10 Improved health and reduced inequalities CO11 Preventative and personalised support in place CO23 Well engaged and well informed – Communities and individuals are empowered and supported to improve local outcomes and foster a sense of community SO24 The Council communicates effectively internally and externally and has an excellent reputation for customer care SO25 The Council has efficient and effective services
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Single Outcome Agreement	SO2 Edinburgh's citizens experience improved health and wellbeing, with reduced inequalities in health. SO3 Edinburgh's children and young people enjoy their childhood and fulfil their potential
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Appendices	Appendix 1: Respondent form
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CONSULTATION ON DRAFT ORDER TO REVISE THE PROCEDURES FOR COMPLAINTS ABOUT SOCIAL WORK



RESPONDENT INFORMATION FORM

Please Note this form **must** be returned with your response to ensure that we handle your response appropriately.

1. Name/Organisation

Organisation Name

The City of Edinburgh Council

Title Mr Ms Mrs Miss Dr Please tick as appropriate

Surname

Miller

Forename

Michelle

2. Postal Address

Chief Social Work Officer

Waverley Court

4E Market Street

Edinburgh

Postcode EH8 8BG

Phone 0131 553 8520

Email michelle.miller@edinburgh.gov.uk

3. Permissions - I am responding as...

Individual

/

Group/Organisation

Please tick as appropriate

(a) Do you agree to your response being made available to the public (in Scottish Government library and/or on the Scottish Government web site)?

Please tick as appropriate

Yes No

(b) Where confidentiality is not requested, we will make your responses available to the public on the following basis

(c) The name and address of your organisation **will be** made available to the public (in the Scottish Government library and/or on the Scottish Government web site).

Are you content for your **response** to be made available?

Please tick ONE of the following boxes

Yes, make my response, name and address all available

or

Yes, make my response available, but not my name and address

or

Yes, make my response and name available, but not my address

Please tick as appropriate

Yes **No**

(d) We will share your response internally with other Scottish Government policy teams who may be addressing the issues you discuss. They may wish to contact you again in the future, but we require your permission to do so. Are you content for Scottish Government to contact you again in relation to this consultation exercise?

Please tick as appropriate

Yes

No

Questions

1) Do you agree that the Local Authority Complaints Review Committees should be replaced?

Yes No

(if responding electronically, please double click on one of the boxes above and select the default value as 'checked')

Reason/s

The CRC process has become overly bureaucratic and time consuming; often lengthening the time cases can take to travel through the complaints journey. This can be frustrating for complainants who wish to see their issue resolved quickly.

As complainants have automatic recourse to a CRC, even when their complaints have been fully upheld by the local authority at stage 2, the process often only serves to duplicate and repeat the exercise unnecessarily.

CRCs are currently a barrier to the full alignment of local government and health complaint procedures as we move towards the integration of health and social care.

2) Do you agree with the proposal to extend the functions of the Scottish Public Services Ombudsman (SPSO) to allow the SPSO to investigate stage 3 of complaints for social work?

Yes No

Reason/s

The transfer to the SPSO of stage 3 of the complaints process will enable a far greater degree of consistency and continuity of practice with other council services and the NHS. Operating the standardised SPSO Model Complaint Handling Procedure across all council functions would promote and enable sharing of best practice and serve to streamline and improve complaint management processes, training and associated literature.

In cases where the complainant remains dissatisfied following the conclusion of the stage 2 investigation, they will continue to have recourse to an independent review of their complaint through the SPSO function.

Prior to implementation, further clarity and detail will be required regarding what the SPSO would establish as the parameters when defining social work complaints.

A key feature of the CRC function is that it allows the complainant to speak directly to the committee members. For the complainant this can represent an important and significant aspect of their right to appeal. The SPSO will need to consider carefully how it engages with complainants once it has reached this stage. Some complainants require additional support to make representations such as interpreters

and advocacy support, and may also require reassurance and more frequent contact to feel involved and informed about the progress of the investigation. These factors will need to be considered in conjunction with the availability of appropriate resources – in the form of professional social work advice – for the SPSO.

3) Do you agree with the proposal to extend the role of the SPSO in relation to social work complaints to allow them to consider in their investigations matters of professional judgment of social work staff?

Yes No

Reason/s

The City of Edinburgh Council agrees with this proposal in principle, albeit with some reservations. It is imperative that with the extension of the SPSO's remit comes a commitment to ensure investigations and decisions into matters of professional judgement are subject to independent, professional social work advice.

The SPSO will be required to take into account the wider context when dealing with matters of professional judgment, including:

- professional social work assessments and recommendations informed by information gathered amidst changing circumstances and based on the 'balance of probability' principle
- decisions and recommendations based on multi-agency assessments (child/adult protection)
- powers that enable the SPSO to overturn social work decisions (decision making and professional judgement) without the recommendation being referred back to the relevant council committee, particularly in relation to decisions that relate to funding, eligibility criteria and the provision of services.

4) Do you agree that the SPSO should be able to share information with the Care Inspectorate (Social Care and Social Work Improvement Scotland) and the Scottish Social Services Council in relation to social work?

Yes No

Reason/s

The City of Edinburgh Council agrees that powers to share information (where it is relevant, appropriate and within the public interest to do so) promote partnership working. A clear mandate will be required to ensure that information shared between organisations does not create unnecessary overlap or duplication, or subject individual social work practitioners to unreasonable scrutiny as a result of competing remits.

5) Do you have any other comments on the proposals?

Yes No

Comment/s

The Council seeks greater clarity and a definitive position regarding other recommendations made by the Scottish Government Short-Life Working Group (June 2013), specifically the provision of extensions at stage 1 of the complaints procedure (Early/Frontline Resolution), which include the recommendation made to ministers that the timescales associated with stage 1 of the complaints process being extended from 5 to 15 working days. Given that social work complaints are known often to be more complex and complicated, such an increase will enable a greater degree of scrutiny applied to managing complaints, following initial point of contact, thus further reducing the volume of complaints escalated to investigation and the SPSO.

Please email your response to adultsocialcare@gov.scot or if you wish to post your response please send to: Adult Social Care Policy Team, Scottish Government, Room GE.18, St Andrew's House, Edinburgh, EH1 3DG.

Corporate Policy and Strategy Committee

10am, Tuesday, 19 January 2016

The Royal Edinburgh Military Tattoo - Australia and New Zealand Tour

Item number	7.3
Report number	
Executive/routine	
Wards	City Wide

Executive summary

This report outlines the participation of the Lord Provost in an overseas visit programme from 10 to 22 February 2016 as part of the Royal Edinburgh Military Tattoo (REMT) tour to Australia and New Zealand. The visit comprises performances and events in Melbourne and Wellington in the Lord Provost's role as Lord Lieutenant and Chair of the Board of Directors of the REMT and a visit to Edinburgh's twin city Dunedin in his role as Edinburgh's civic leader.

Links

Coalition pledges	P15, P31
Council outcomes	CO7, CO8, CO26
Single Outcome Agreement	SO1

Edinburgh Royal Military Tattoo - Australia and New Zealand Tour

Recommendations

- 1.1 To note that the Lord Provost will participate in an overseas visit programme in February 2016 as part of the REMT tour to Australia and New Zealand. The tour includes performances and events in Melbourne and Wellington in the Lord Provost's role as Lord Lieutenant and Chair of the Board of Directors of the REMT and a visit to Edinburgh's twin city Dunedin in his role as Edinburgh's civic leader.
- 1.2 To note that a post-visit report on the benefits of attendance will be provided after the event.

Background

- 2.1 This report outlines the programme and the opportunities arising for Edinburgh in Australia and New Zealand.
- 2.2 The Lord Provost is Chair of the Board of Directors of the REMT and will also represent the City of Edinburgh in Australia and New Zealand, along with the Lady Provost.
- 2.3 More than 13 million people across the world have attended the Tattoo. August 2015 marked the Tattoo's 17th consecutive sold out season, with an annual audience of 220,000. In addition, around 100 million people see the Tattoo each year on international television. In over six and a half decades this unique event has been presented abroad on only three occasions.
- 2.4 The REMT will take place in Melbourne for the first time when more than 1,200 performers will gather at the Etihad Stadium on 12 - 13 February 2016. The REMT will also perform in Wellington on 18 - 21 February 2016. Featuring a full size replica of Edinburgh Castle, and the Massed Pipes and Drums of Scotland's famous Regiments and performers from around the world, this will be one of the biggest and most spectacular entertainment events ever staged in these venues.
- 2.5 Melbourne Festival is one of Australia's leading international arts festivals and has an outstanding reputation for presenting unique international and Australian events in the fields of dance, theatre, music, visual arts, multimedia, free and outdoor events over 17 days each October. As the [Thundering Hooves 2.0 Strategy](#) notes, festivals are a growing cultural phenomena and although each festival location has its own unique set of assets, it is clear that key festival cities

share issues which could be usefully explored through a common framework. In response, Festivals Edinburgh hosted a Festival City Network programme in Edinburgh in August 2015, with participants including representatives from Adelaide, Barcelona, Berlin, Krakow and Montreal and of course, Edinburgh. Edinburgh Festival Fringe's Chief Executive Kath Mainland leaves this position next month in order to take on the role of Chief Executive of Melbourne Festival – one example of potential future links to the city that can be explored.

- 2.6 Visit Scotland, UK Trade and Investment (UKTI), Scottish Development International (SDI) and the "Britain is GREAT" Marketing Campaign will all be present and supporting the tour in both Australia and New Zealand. The joint "Britain is GREAT" activity includes the support of the of the British High Commission in Australia and New Zealand, UKTI, SDI, Visit Britain, Visit Scotland, the Defence Attaché and the British Council. Discussions are ongoing with all partners on the engagement of Edinburgh in this wider programme of events in order to most effectively promote the city.
- 2.7 Dunedin has been twinned with Edinburgh since 1964 and recent activities include Edinburgh artists being invited to perform at Dunedin's St Andrew's Day celebrations in a public event in November 2015 as well as a live, public, video link-up between the Lord Provost and the Mayor of Dunedin in November 2013 for St Andrew's Day which coincided with the Queen's Baton Relay in Dunedin in advance of the Commonwealth Games in 2014. The most recent incoming visit by the Mayor of Dunedin took place in August 2014 alongside a cultural delegation visiting as part of the Momentum Programme with the British Council and Festivals Edinburgh.
- 2.8 As part of the Glasgow 2014 Cultural Programme during the year of Homecoming Scotland, Edinburgh Art Festival in partnership with the City Art Centre presented a major international exhibition of contemporary art selected by five curators from Commonwealth countries. The exhibition invited perspectives from across the Commonwealth including five artists from New Zealand.

Main report

- 3.1 The Lord Provost will participate in a tour programme arranged by the REMT lasting a period of 12 days in February 2016.
- 3.2 The Lord Provost's role as Chair of the Board of Directors during the tour programme will involve attending a number of performances, receptions, and supporting the activities of UK and Scotland marketing and tourism organisations to promote the UK and Edinburgh to Australian and New Zealand audiences.

- 3.3 As well as playing a role in the official programme, the Lord Provost as civic leader and ambassador will participate in courtesy calls with the Mayors of Melbourne, Wellington and Dunedin during the visit and will have meetings with cultural representatives in those cities.
- 3.4 In coordination with the REMT tour there will be a programme of events organised by and a presence from Visit Scotland, UKTI, SDI and the “Britain is GREAT” marketing campaign.
- 3.5 The Lord Provost will be accompanied by the Lady Provost and one City Officer.
- 3.6 The City of Dunedin has been a twin city of Edinburgh’s since 1964 and the Lord Provost’s visit will signify Edinburgh’s commitment to the relationship and present an opportunity to share an exchange of objectives and priorities for future cooperation.

Measures of success

- 4.1 As there are no specific Capital Coalition Pledges and Council Outcomes for External Relations, the team monitors its contribution to a wide range of related pledges and outcomes. The visit will achieve positive international profiling and media coverage of the REMT’s tour and the Lord Provost’s visit and invigorate connections with Australia and New Zealand.
- 4.2 Further information on the benefits of attendance will be provided after the event.

Financial impact

- 5.1 The costs of attendance for the Lord Provost, Lady Provost and one City Officer will be covered by the REMT.

Risk, policy, compliance and governance impact

- 6.1 The actions and outputs described in this report adhere to the risk compliance policy and governance arrangements. The Lord Provost’s participation in the tour programme by the Royal Edinburgh Military Tattoo will help to promote Edinburgh’s cultural success internationally, and thus support the objectives of Thundering Hooves 2.0 and the Council’s Culture Plan.

Equalities impact

- 7.1 There are no equalities impacts arising from the programme proposed in this report. The Council’s European and International Strategy supports the Council’s commitment to equal opportunities.

Sustainability impact

- 8.1 Travel arrangements have been made in accordance with the Council's Sustainable Travel Plan. Travel options have been considered by the REMT and the recommendation is a return flight from Edinburgh to Melbourne and between Australian and New Zealand destinations. While there are adverse impacts on air quality and noise associated with air travel, overland travel is not considered practical given the distance and travel time. According to the International Civil Aviation Organisation the journey will create approximately 6,000kg of CO2 per person travelling.

Consultation and engagement

- 9.1 Attendance by the Lord Provost at these events provides the Council with a channel for engaging and consulting on Edinburgh's festivals, and other cultural, tourism and economic opportunities.

Background reading / external references

[Royal Edinburgh Military Tattoo](#)

Reports to the Culture and Sport Committee of [30 November 2015](#): Summer Festivals 2015 and Outcome of Cultural Policy Review

Report to the Culture and Sport Committee of [18 August 2015](#): Thundering Hooves 2.0: Ten Year Strategy to Sustain the Success of Edinburgh's Festivals

Papers held by the External Relations team.

Andrew Kerr

Chief Executive

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Links

Coalition pledges	P15 - Work with public organisations, the private sector and social enterprise to promote Edinburgh to investors P31 - Maintain our City's reputation as the cultural capital of the world by continuing to support and invest in our cultural infrastructure
Council outcomes	CO7 - Edinburgh draws new investment in development and regeneration CO8 – Edinburgh's economy creates and sustains job opportunities CO26 - The Council engages with stakeholders and works in partnership to improve services and deliver on agreed objectives
Single Outcome Agreement	SO1 - Edinburgh's economy delivers increased investment, jobs and opportunities for all
Appendices	None